Student Guide for Blackboard online exam

E-Learning Unit - Vice Deanship for Development & Quality Management
First, Select your course from your course list

<table>
<thead>
<tr>
<th>Course List</th>
</tr>
</thead>
<tbody>
<tr>
<td>Courses where you are: Student</td>
</tr>
<tr>
<td>1000: Test BB</td>
</tr>
<tr>
<td>Instructor: Mohammed Attoun; Blackboard MH donotdelete;</td>
</tr>
</tbody>
</table>
Click on the exam on the left side menu
You will find the exam here.
Then, the exam instructions will appear. Please read carefully and follow the instructions. Then click Begin to start the exam.
If a password for this exam is required, you will receive it from your instructor.

1. Type the password here
2. Click the submit button
In this part you will find the test information including the test time, number of allowed attempts etc.

**Test information**
- **Description**: Introduction to Laboratory Management Mock Exam
- **Instructions**: Please read the question carefully and select only one answer.
- **Timed Test**: This test has a time limit of 1 hour. This test will save and submit automatically when the time expires. Warnings appear when *half the time*, 5 minutes, 1 minute, and 30 seconds remain.
- **Multiple Attempts**: Not allowed. This test can only be taken once.
- **Force Completion**: This test can be saved and resumed at any point until time has expired. The timer will continue to run if you leave the test. This test does not allow backtracking. Changes to the answer after submission are prohibited.

**Remaining Time**: 59 minutes, 07 seconds.

**Question Completion Status:**

**Question 1**

- Moving to the next question prevents changes to this answer.
- Question 1 of 20

**Answer Choices**:
- [ ] Answer choice 1
- [ ] Answer choice 2
- [ ] Answer choice 3
- [ ] Answer choice 4
- [ ] Answer choice 5
- [ ] Answer choice 6
- [ ] Answer choice 7
- [ ] Answer choice 8
- [ ] Answer choice 9
- [ ] Answer choice 10
- [ ] Answer choice 11
- [ ] Answer choice 12
- [ ] Answer choice 13
- [ ] Answer choice 14
- [ ] Answer choice 15
- [ ] Answer choice 16
- [ ] Answer choice 17
- [ ] Answer choice 18
- [ ] Answer choice 19
- [ ] Answer choice 20

**Score**: 1 points

**Save Answer**
1. Choose the correct answer

2. The answer will be automatically saved.

3. Click on the arrow to move to the next question.
If you did not answer the question, and tried to move to the next question, a warning message will appear.

*Click Cancel* to return back to your test.
Question 6

The benefit of good lab practice is:

- Complicates laboratory processes
- Prevent assessment method
- Lowers repair costs
- Stop continuous improvement
- Higher repair costs

Note: you don’t have the option to return back to the previous questions.
When you reach to the last question, click Save and Submit to finish your exam.
After you submit the exam, this confirmation message will appear to you. Click Ok
After finishing the exam, the test information will appear to you. After you click Ok, you will find your score for this exam.
In case you logged out or the internet has disconnected, please follow the same steps but the exam will be closed in the specified time.